



# Leigh-on-Sea Town Council

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**Members are summoned to attend a meeting of the Staffing Committee  
To be held on Friday, 2 February 2024 at 7:30 pm  
at Leigh-on-Sea Community Centre, 71-73 Elm Road, SS9 1SP**

*Gina Lopes PSLCC*  
Locum Clerk  
29 January 2024

## **Committee Membership**

Cllrs: Bernard Arscott, David Bowry, Mark Flewitt, Jonathan Garston, John Lloyd, Sandra McCurdy and Craig Watt

## **AGENDA**

### **1) Housekeeping Announcements**

### **2) Apologies For Absence**

### **3) Declaration Of Members' Interests**

*Members should declare personal or prejudicial interests in any items on the agenda. It is a requirement of the Parish Council (Code of Conduct) that declarations from a Member include the nature of the interest and whether it is pecuniary or an interest other than pecuniary. In the case of a pecuniary interest being declared, the member must disclose the interest and withdraw from the meeting when the item is discussed.*

### **4) Exclusion of the Press & Public**

Resolution to exclude the press & public – The Public Bodies (Admission to Meetings) Act 1960 - in view of the confidential nature of the business to be transacted the public and press be excluded and instructed to withdraw (SOs 3(d) and 24 (a) – staffing)

### **5) Confidential Staffing Matters**

- a) HR Matters
- b) Staffing Matter
- c) Any other matters